

**MINUTES OF THE ANNUAL MEETING OF OCKHAM PARISH COUNCIL
TUESDAY 14th May 2024 at Ockham Cricket Club
Commenced at 6.30pm**

<p>PRESENT: Dr Aish (Chair) Mrs Jamieson (Vice Chair) Mr Bevan Ms Moran Mrs Shepherdly</p>	<p>In attendance: Mrs Blackwell (Parish Clerk) GBC Cllr Oven 1 Local Resident</p>
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24/601 Election of Chair

Councillors appointed Dr Aish as Chair, proposed by Mr Bevan and seconded by Mrs Jamieson.

24/602 Acceptance of Office of Chair

Declaration and acceptance of Office received from the Chair.

24/603 Election of Vice Chair

Councillors appointed Mrs Jamieson as Vice Chair, proposed by Dr Aish and seconded by Mr Bevan.

24/604 Acceptance of Office of Vice Chair

Declaration and acceptance of Office received from the Vice Chair

24/605 Apologies for Absence

Apologies were received from Miss Lofthouse, Mrs Neish and SCC Cllr Booth.

24/606 Disclosure of interest

No disclosures of interest.

24/607 Approve Minutes of the Parish Meeting on 9th April 2024.

The Minutes of the Meetings were approved and signed by the Chair.

24/608 Matters arising not on Agenda

23/536 To consider whether the Council should make a further contribution in support of its role as a Rule 6 Party – The Chair agreed to send a letter to Mr Mulberry at Surrey ALC with the VAT advice received, to seek an opinion.

24/572 c.) Broken cable at the Church – Agreed to send further information requested to the insurance company.

24/575a.) Handyperson to do small jobs – Agreed to do a detailed list of the jobs required for the handyperson.

24/584b.) Concurrent Functions Grant for the Memorial Garden – Completed project. Bird and BAT boxes installed in the Memorial Garden. Thanks were given to Mrs Moran to overseeing the project.

24/584c.) Concurrent Functions Grant for a Vehicle Activated Sign (VAS) – Resolved to carry forward. Mrs Neish to follow up with Mr Hein the approval to erect the sign on Old Lane following the site visit.

MA

**PC/PB
IJ/SM**

RN

24/609 SCC and GBC Updates

a.) Update from GBC Cllr Oven:

i.) Enforcement update – Mr Oven and Mrs Jamieson met Mrs Searle, GBC Planning Enforcement Team leader, to review the 14 outstanding enforcement cases.

b.) Update from SCC Cllr Booth: Resolved to carry forward the items to the next meeting for update:

i.) Poor state of repair on Old Lane and safety concerns – Cllr Booth advised 9 potholes have been filled, lodged complaints about Old Lane and unsatisfactory treatment of potholes. **DB**

ii.) Snakesfield – Closed item. Confirmation received that the land has been transferred to SCC.

iii.) Traffic diversion during A3 and M25 closure weekends – Cllrs requested that the old diversion signs should be removed after the closures as causing confusion. Cllrs expressed concern, as there appears to be some confusion between the responsibilities of SCC and those of National Highways on matters affecting the Community. **DB**

iv.) Cllr Booth agreed to seek clarification on when the DCO works will be completed, resolved to carry forward. **DB**

v.) Lack of pavement by the War Memorial – Cllr Booth advised SCC representative to visit to cost the works for consideration, pending. **DB**

vi.) Update on the 20s plenty from the contact who advised that Ockham Lane is not suitable. **DB**

24/610 Planning Matters

a.) Current Planning Applications

Noted the update report circulated by Mrs Jamieson:

i.) Planning Application Reference: Reference: 24/P/00562 Location: Blackmoor Farm, Ockham Lane, Cobham, KT11 1LZ. Proposal: Installation of 50 PV solar panels mounted on A frames on sleepers on agricultural land. Cllrs agreed to object as concerned about the number of solar panels 50 for domestic purposes. Concerns about inappropriate development in Green belt.

ii.) Reference: 24/P/00590 Location: Silver Reach Farm, Long Reach, Ockham, Woking, GU23 6PF Proposal: Erection of a container for use as an office (retrospective) – Cllrs agreed to object as inappropriate development in the Green Belt concerns about the impact of the container on the openness of the Green belt, fails to meet policy requirements.

iii.) Application Reference: 23/P/00417 Location: Land adjacent to Ockham Lane GU23 6NT (Hallam Land) Amended plans as Highways objected. Cllrs agreed to object concerns about the access via Ockham Lane, deadline for comments by 6th June 2024. **IJ**

iv.) Antler Home – Liaising with West Horsley Parish Council who are liaising with the developers about flooding issues as on the boundary, update pending.

v.) Long Reach Field Article 4 – West Horsley Parish Council seeking joint action as on the boundary. Cllrs approved joint action, update pending.

vi) Enforcement case SCC report for May 2024 circulated to Cllrs. Mrs Jamieson and Mr Oven are pursuing the outstanding cases with GBC and SCC where joint action required. **IJ/PO**

b.) Application for Former Wisley Airfield - Reference 22/P/01175. Appeal:

APP/Y3615/W/23/3320175 – Decision from the Inspector expected in April, pending.

c.) Update from the Wisley Action Group - WAG continues to fund raise to pay for the shortfall for the fees for the professional experts required by WAG/OPC/RHS as a Rule 6 party.

24/611 Financial matters

a.) Payments/received to bank account and balance - Updated budget and cashbook circulated and approved by the Cllrs. The Community Account as 14th May 2024 - £23,024. Cllrs Approved payments: Alabet Consultancy Ltd Internal Audit - £85, Admin salary, expenses and HMRC payments for April 2024, Garden maintenance for March and April 2024 - £185.

b.) Internal Audit report for 2023-24 – Approved internal audit report, position at year end 31st March 2024 - £17,250.

c.) Section 1 Annual Governance Statement 2023-24 – Approved

d.) Section 2 Accounting Statement 2023-24 – Approved

e.) Review of fixed assets and OPC insurance renewal for 2024-25 – Approved fixed Asset register and Annual Insurance renewal with Hiscox Insurance - £606.81.

f.) Standing Financial Instructions – Agreed to review the policy and report back at a future Meeting. **PC/PB**

g.) Concurrent Function Grant Project for 2024-25 – Vehicle Activated Sign – Mrs Shepherdly agreed to be the lead Cllr and oversee the project. **CS**

24/612 Highways

a.) National Highways M25/A3 J10 interchange works – Updates circulated. SCC have offered to liaise to seek improvement with the relationship with National Highways and OPC going forward. RHS Wisley have requested a Meeting with the Vice Chair for an update.

b.) SCC Highway issues – Traffic count arrangements in place by SCC.

24/613 New Village Hall

Update provided by Mr Bevan and Mrs Jamieson. Trustees are working on a on a basic design for a single storey Village Hall to include an Administrative Office for the Parish Council & PCC, Kitchen with a cafe and bar area for Functions, main Meeting room with seated capacity for 80, sports and cricket changing room. Liaising with transport to look at parking, entrance and exit arrangements. Ecologist visiting to survey the ground and check for bats. Preliminary discussion with GBC. Working on a planning statement. Others are working on the business plan. Further consultation to take place with Residents. Discussion regarding a potential merger of the Playing Field Trust with the Parish Room Trust to progress plans.

24/614 Any items for noting or inclusion on a future Agenda – No requests.

24/615 Date of next meeting – Tuesday 11th June 2024 at 8pm at All Saints' Church

There being no further business the meeting ended at 7.50pm
Alyson Blackwell, Clerk to Ockham Parish Council