

## MINUTES OF OCKHAM PARISH COUNCIL MEETING

Tuesday 13th January 2026 at All Saints' Church

Commenced at 8.00pm

PRESENT:	In attendance:
Mrs Jamieson (Chair)	Mrs Blackwell (Parish Clerk)
Mr Waldman (Vice Chair)	SCC Cllr Booth
Mr Bevan	GBC Cllr Oven
Ms Hickson	2 Local Residents

### 25/823 Apologies for Absence

Apologies were received from Dr Aish, Ms Moran and Mrs Shepherdly .

### 25/824 Disclosure of interest

No disclosures of interest.

### 25/825 Questions from Members of the Public

No questions were raised at this point in the Meeting.

### 25/826 Approve Minutes of the Parish Meeting on 9th December 2025

The Minutes of the Meeting held on 9th December 2025 were approved and signed by the Chair.

### 25/827 Matters arising not on Agenda

i.) Eight Parishes Meeting (15<sup>th</sup> January 2026) – Noted that the next Eight Parishes Meeting is scheduled shortly. Mr Waldman will attend, diary permitting. Minutes will be shared with OPC. **Action SW**

ii.) Public Rights of Way (PRoW) Meeting – Noted that Malcolm attended the recent PRoW meeting. SCC have confirmed that the path between Guileshill and Long Reach is to be cleared. Other PRoW issues, including flooding on some paths across the airfield, will be raised with Taylor Wimpey. **Action IJ**

iii.) Safer Neighbourhoods Meeting – The Chair, Cllr Hickson and SCC Cllr Booth and local residents, attended the recent Safer Neighbourhoods meeting hosted by Cllr Young at East Horsley Village Hall. Key points noted:

Inspector Blaine Rafferty from Surrey Police reported low crime and advised Residents that all crime and suspicious activity should be reported via the various options stated on the Surrey Police website, which includes phone. Messages should not be sent by email. Reports are reviewed each morning.

CrimeStoppers was highlighted as a useful anonymous reporting route, which may give Residents more comfort. Agreed to include a reminder about reporting crime and CrimeStoppers in OPC News.

A meeting is being arranged with a local solicitor who attended the event to explore potential support to local Parishes on legal issues in planning applications. Cllr Jamieson agreed to attend.

### **25/828 Update SCC Councillor Booth and GBC Cllr Oven**

#### **i.) Update from SCC Cllr Booth**

a.) Pavement at the War Memorial – The design for the extension of the pavement at the War Memorial has been agreed and signed off. Awaiting a scheduled date from SCC for the works. Confirmed the works will take place but timing uncertain. Discussed the request to address the blocked ditch near the footpath during the clearance work for the footpath. Thanks were extended to SCC Cllr Booth on behalf of the Community.

#### **b.) Local Government Re-organisation in Surrey –**

Joint Committees are being set up from March 2026 ahead of the creation of the new Unitary Authorities. Shadow Councillors will be elected in May 2026 and will work alongside existing Members until the new Authorities go live in April 2027. The arrangements on transition to Shadow Authorities are still being worked through.

#### **ii.) Update from GBC Cllr Oven**

##### **a.) Planning Enforcement – Brick Kiln and High Ryde –**

Brick Kiln - Appeal Ref: APP/Y3615/C/24/3337142 - The Appeal has been dismissed. The Inspector's decision was detailed. GBC will need to ensure compliance with the enforcement notice; GBC Cllr Oven agreed to write to Joanna Searle, Planning Enforcement to seek confirmation of the next steps and timescales.

Brick Kiln Tree felling - concern expressed about extensive tree felling outside the scope of the current felling licence. Awaiting an update, GBC are liaising with the Forestry Commission.

High Ryde - Appeal Ref: APP/Y3615/C/24/3354328: The Inspector concluded that the appeal is dismissed and the enforcement notice is upheld. Noting that any future lawful development would need to be pursued separately. GBC will now be expected to enforce the decision.

### **25/829 Planning Matters**

**a.) Current Planning Applications** – The Chair's update report was discussed and noted:

i.) **Reference: 25/P/01396** - RHS Wisley Nutberry site. The RHS have submitted further documents re: traffic modelling that OPC had requested. The Chair had already circulated documents and it was agreed that these would be reviewed. **Action IJ**

ii.) Ockham Road North – Skylight and enforcement – Following reports of a new skylight being installed without permission, the Chair has chased the GBC Enforcement Officer on this and the enforcement action as a whole, update pending.

iii.) **Reference: 25/P/01708** Ockham Cottage, School Lane – Planning application submitted for a brick and stone wall with entrance gates. OPC agreed to object due to the impact of the proposed gate and wall in the Conservation Area and concerns about possible continuation of the wall.

iv.) Evan Wood – OPC have formally requested an Article 4 Direction to remove permitted development rights at Evan Wood, response pending. The land is due to return to auction shortly.

v.) Memorial Garden Tree works - An application for consent to undertake tree works in the Memorial Garden has been submitted to GBC. Confirmation from the case officer is expected by 29th January. Required by SCC before releasing grant funds for the biodiversity project.

vi.) Brick Kiln: Garage adjacent to former chicken shed – OPC noted the yet to be determined planning application for a commercial garage near the former chicken shed, OPC, the Residents Association and East Horsley have already objected and Residents can still raise objections. This site was listed under enforcement cases prior to the submission of the planning application last summer.

vii.) Brick Kiln - Wargames site – Advised that the Enforcement officers believe that a building on the Wargames site is likely to be removed.

**b.) Land at Alms Heath** - Appeals and enforcement action updates –

Two separate appeals have been lodged with the Planning Inspectorate (PINS): both relating to the GBC Enforcement Notice with the second, lodged on 5th December 2025, relating to a different part of the site to the first.

Concerns were expressed about the lack of information at a meeting on 18th December with the Director of Planning, the second appeal was not mentioned; OPC subsequently discovered that it had already been lodged. Notes of the meeting are pending from the Director of Planning, together with a copy of the original Enforcement Notice. There are no out-of-hours contact arrangements for GBC.

OPC has already submitted comments on the first appeal and is preparing a representation on the second appeal, ahead of the deadline on 2nd February 2026. Details of the second appeal and the OPC response will be shared with the Community.

**c.) Former Wisley Airfield** – For update on naming and liaison with Taylor Wimpey.

From an initial long-list, two names have been shortlisted following a vote by the local Community for submission to Taylor Wimpey.

Corsair Fields – referencing the historic Corsair Farm, named by Ada Lovelace after the poem The Corsair by her father, Lord Byron;

Hyde Fields – referencing Hyde Farm and the land’s long farming history.

The shortlist will be considered alongside “Upper Ockham”, which has previously been proposed. Mr Campbell agreed to respond with a summary of the selection process and criteria used.

ii.) Other liaison with Taylor Wimpey – OPC noted that East Horsley Parish Council has requested details of the cycling route proposals, response pending. The Chair has requested the latest proposals for Ockham; a response is awaited. It was suggested that Taylor Wimpey and East Horsley could be invited to a future OPC Meeting to discuss cycling and highways matters jointly. **Action SW**

### **25/830 Financial matters**

**a.) Payments / receipts and bank balance** – The updated budget and cashbook were circulated and approved by Cllrs. Community Account balance as at 13th January 2026: £33,880. Payments for January: Information Commissioner’s Office (data protection fee) - £47, Admin salary, expenses and HMRC payment for January, two refunds from Thames Water - £70. Cllrs authorised the payment schedule.

**b.) Your fund Surrey Grant** - For the Memorial Garden biodiversity project – grant of £4,100 pending approval for the tree works. In view of the nesting season and the need to complete works in spring, it was agreed in principle that, subject to consent being granted in time, the works should proceed in the current financial year if practicable.

**c.) Appointment of internal auditor 2025-26** - Cllrs considered the quote from Mulberry Local Authority Services Ltd for internal audit on the recommended list from SALC. Following initial discussions, it is anticipated that the first year will require approximately four hours of audit work by the Internal Auditors plus preparatory work by OPC to collate policies and evidence. Resolved: The Cllrs all supported to appoint Mulberry as the internal auditor; to enter into a three-year arrangement (2025-26 to 2027-28) to provide continuity and repeatedly starting with new audit arrangements.

### **25/831 Highways**

**a.) National Highways M25/A3 J10 interchange works / Wisley Lane diversion** – Works to construct the new Taylor Wimpey stub road and roundabout are now expected to commence next week, overlapping with the new traffic management being installed at the main roundabout. Cllrs were concerned about likelihood of significant disruption during the works.

**b.) SCC Highways** – Covered under matters arising item 25/827.

**c.) Proposed Footway Improvement works on Ockham Lane** - Covered under 25/828a.).

**d.) Vehicle Activated Sign (VAS) and speed data** – Cllr Waldman has put Peter Harris SCC Officer in touch with Ms Moran to review how best to access the speed data for Ockham from the VAS signs, update pending. **Action SW/SM.**

**25/832 Any items for noting or inclusion on a future Agenda**

i.) GBC Local Engagement Workshop – 29th January 2026 – Cllrs noted the invitation to a policy-development workshop at Guildford Baptist Church. Due to diary commitments agreed to send apologies.

ii.) Mayor's invitation at the Guildhall - 25th March 2026 – The Mayor has invited the Chair, the Clerk and two guests to the Guildhall. Agreed to review at the next meeting, deadline for response by 11<sup>th</sup> March.

iii.) Burial Ground - Mr Bevan reported that he is reviewing procedures for use of the burial ground and fees. A draft paper will be brought to a future Meeting.

**25/833 Date of next meeting** - Next Parish Meeting – Tuesday 10th February 2026 at 8pm at All Saints' Church.

There being no further business, the Meeting ended at 8.55pm.

Alyson Blackwell, Clerk to Ockham Parish Council

Signed:

Chair, Ockham Parish Council