

MINUTES OF OCKHAM PARISH COUNCIL MEETING
Tuesday 10th February 2026 at All Saints' Church
Commenced at 8.00pm

PRESENT:	In attendance:
Mrs Jamieson (Chair) Mr Waldman (Vice Chair) Dr Aish Mr Bevan Ms Hickson Ms Moran	Mrs Blackwell (Parish Clerk) GBC Cllr Oven 2 Local Residents

25/834 Apologies for Absence

Apologies were received from SCC Cllr Booth.

25/835 Disclosure of Interest

No disclosures of interest.

25/836 Accept Resignation from Mrs Shepherdly

The resignation was accepted from Mrs Shepherdly and thanks were given for her valuable contribution to the Parish Council for the last few years. The Parish Clerk agreed to inform Guildford Borough Council of the vacancy. **Action PC**

25/837 Questions from Members of the Public

A local Resident raised concerns about the apparent expansion of the car park area at a site on Old Lane opposite Brick Kiln, noting that tree thinning appears to have taken place. A large shed was also noted in the woods nearby, possibly revealed by the tree loss. The Chair agreed to look into the matter. **Action IJ**

The Chair also noted that there had been additional objections to a planning application 25/P/00914 for a change of use of agricultural barn to a commercial garage workshop adjacent to the Surrey Poultry unit on the Brick Kiln site.

25/838 Approve Minutes of the Parish Meeting on 13th January 2026

The Minutes of the Meeting held on 13th January 2026 were approved and signed by the Chair. Councillors noted the new format and agreed the Minutes were clear and of an appropriate level of detail.

25/839 Matters Arising not on Agenda

- i.) **Eight Parishes Meeting** – Mr Waldman circulated notes from the Meeting.
- ii.) **Public Rights of Way** – The Chair reported ongoing liaison with Taylor Wimpey about issues relating to the footpaths.
- iii.) **Safer Neighbourhoods / local solicitor meeting** – The Chair reported attending the meeting.
- iv.) **RHS Wisley Traffic Modelling** re Planning Application Reference 25/P/01396 – The new traffic modelling information has been shared with Cllrs. The Councillors resolved that they would not be withdrawing their objection to the application.
- v.) **Ockham Road North – Open enforcement action case with GBC** – The Chair reported that GBC enforcements have advised that the owner of this land is submitting a planning application for the fence and building. A decision from GBC regarding enforcement action is still pending re the platform built over Stratford Brook.

vi.) **Evan Wood – Article 4 Direction** – GBC confirmed that Evan Wood does have Article 4 Direction protection. The Chair is seeking further information from GBC about the Article 4 protection and is awaiting a response. The land is due to be auctioned again on 11th February, listed by two different agents at varying prices.

vii.) **Former Wisley Airfield – Naming** – Taylor Wimpey has agreed to use the name “Corsair Fields” following the feedback received from the Community.

viii.) **Taylor Wimpey and East Horsley – Cycling and Highways** – Agreed to bring forward to a future Meeting. **Action SW**

25/840 Update from GBC Cllr Oven

i.) **Harris Land Application** – Noted that the outline planning application for the Harris Land was granted.

The Councillors expressed disappointment with the outcome and thanked the Chair and Mrs Frances for OHRA for their contribution at the Planning Meeting. The Cllrs resolved that the detailed proposals would need monitoring for impact on the Conservation Area.

ii.) **Brick Kiln – Eagle Farm Enforcement** Cllr Oven has raised the matter with the Director of Planning to ensure GBC follows through on enforcement.

iii.) **Rydings Farm, Long Reach** reported that a planning enforcement case has been opened.

iv.) **Local Government Reorganisation – Joint Committees** – The first meetings of the joint transitional committees have now taken place. Some uncertainty about how the Shadow Authority will operate alongside the existing Authority during the transition, although there is precedent from previous two-tier to unitary transitions.

25/841 Planning Matters

a.) Current Planning Applications – The Chair’s update report was noted:

i.) **Reference: 26/P/00095** Location: 3 Appstree Cottages, Ockham Lane. Councillors noted the proposal is fractionally smaller than the existing footprint, main change being the removal of the garage door. Cllrs agreed no objection.

ii.) **Reference: 26/P/00081** Location: Wisley Acres, Wisley Lane, Ockham Proposal: Advertisement consent for x2 non illuminated flag pole signs and x1 non illuminated billboard. Concerns were raised that Taylor Wimpey have erected the advertising signs without planning permission and this has been raised with them. Resolved: OPC to submit a formal comment to GBC noting that the signs are currently in breach of planning regulations. **Action IJ**

b.) Land at Alms Heath application and appeals – Noted that the determination date has passed with no update. Cllr Oven agreed to write to the Director of Planning to ask whether a decision is imminent on the planning application. **Action Cllr Oven**

Cllrs noted reports of an additional person on site. One Councillor reported a police visit following a complaint and raised about consistencies in how information was disclosed by the Police to different Residents.

Noted that the two appeals are in process and that OPC have submitted representations for both.

c.) Former Wisley Airfield update – Councillors expressed concerns about the significant water runoff believed to be associated with former Wisley Airfield works, including reports of water being redistributed using a bowser and resulting in saturated fields, with heavy flow to Old Lane, Upton Bends and towards Bridge End. The Chair has raised the concerns with Taylor Wimpey, response pending. Also shared with relevant contacts including SuDS and local flood stakeholders.

Councillors have raised concerns about the flooding at the Ockham Park roundabout; an update was shared that a damaged drainage pipe may be contributing. Further update awaited.

A Community Liaison Group (CLG) meeting is provisionally scheduled for 25th February where the primary school provision will be discussed. It was noted that the trigger for the primary school is 500 homes occupied. The proposed secondary school has been removed from plans due to falling birth rates. Ms Hickson expressed interest in attending and the Chair agreed to request an invite from the Community Liaison Team. **Action IJ**

25/842 Financial Matters

a.) Payments, receipts and bank balance

The updated budget and cashbook were circulated and approved by Cllrs. Community Account balance as of 10th February 2026: £39,629. Notable unplanned income this month for two burial plot (Plot 33- £1,850 and Plot 13 - £700). Payments for training event fee (£25), Admin salary, expenses and HMRC payment for January. A VAT refund of £1,028 has been submitted and is expected next month. The biodiversity grant of £4,150 has been received. Cllrs authorised the payment schedule.

b.) Your Fund Surrey Grant – Memorial Garden Biodiversity Project

Works have commenced. The clearance work is complete and plants have been ordered, with planting expected to take place during the week of 17th February. Completion is expected before the end of February and payment for the project before year end. Thanks were given to SCC Cllr Booth for his support with the Grant application.

c.) Revised Standing Financial Regulations and Standing Orders

Councillors noted that existing Financial Regulations need updating. Resolved that Mr Bevan and the Clerk will carry out a detailed review and bring a revised draft to the March meeting (or at latest April). Standing Orders will be addressed separately. Councillors discussed ensuring governance is appropriate for a small Parish Council. **Action PB/PC**

d.) Parish Council Computer

Councillors resolved that a Parish Council-owned laptop should be purchased for the Clerk to avoid reliance on personal equipment. Action: Mr Waldman agreed to source and purchase an appropriate laptop. **Action SW**

e.) Audit Engagement Letter – Mulberry & Co

The audit engagement letter from Mulberry has been received. The internal audit is scheduled for 8th May at 2.30pm. Mulberry will also carry out a pre-audit review of the OPC website. Resolved: Mr Bevan authorised to sign the engagement letter on behalf of OPC. Dr Aish to review the letter first. **Action PB**

25/843 Highways

a.) National Highways

The flooding at the Ockham Park roundabout was noted (covered under 25/841c). Noted an engagement by National Highways is expected in a neighbouring Parish in the coming weeks.

A Local Resident reported that the traffic light cone on the left-hand side approaching the roundabout (heading towards Ripley) is protruding into the road and forcing traffic into the opposing lane. Resolved to raise the issue with SCC Highways. **Action IJ**

b.) SCC Highways

Flooding on Old Lane near the interchange and road surface issues have been reported to SCC. These matters are expected to be raised at the Flood Forum.

c.) Vehicle Activated Signs (VAS) and Speed Data

Mr Waldman presented a quote from Message Maker for upgrading the VAS signs with remote access, to avoid the need for physical data collection at the roadside. The cost to upgrade one unit is £860 (first year) with an annual cost of £380 per unit from year two.

Councillors discussed options to improve access to speed data without requiring unsafe roadside access. The Cllrs resolved to proceed with the upgrade on one sign only (Ockham Road North) as a pilot, subject to funding and to apply for Your Fund Surrey (YFS) grant. If successful, the remaining signs can be considered in future. Mr Waldman agreed to complete the grant application form. **Action SW**

Councillors also agreed the need to define objectives to establish a baseline for speed data and monitoring over the next 2–3 years, in addition to community awareness. Ms Moran in liaison with Mr Waldman agreed to draft short objectives for discussion at the next meeting; to set out what OPC wants to achieve with the data over the next 12 months and to establish a baseline. A draft will be brought to the March meeting. Ms Moran also agreed to contact Mr Harris at SCC Highways re data access. **Action SM/SW**

25/844 New Lead Councillor for the Flood Forum

A replacement lead Councillor is required following Mrs Shepherdly's departure as previous OPC lead at the Flood Forum. The next meeting is Friday 6th March at West Clandon Village Hall, 10am–12pm. The Chair has submitted hotspot information. Ms Hickson indicated she would consider the role. The Chair agreed to attend the March meeting and have a discussion with Ms Hickson about the role. **Action IJ/JH**

25/845 Correspondence

a.) **Community Governance Review for unparished urban areas of Consultation** – GBC is consulting on governance arrangements for unparished areas primarily Guildford ahead of the local government reorganisation. Cllrs noted the consultation until 1st March 2026.

b.) **Mayor's Reception – 25th March 2026** – Guildhall, 2.00pm. Dr Aish agreed to attend on behalf of OPC. **Action: MA**

25/845 Any Items for Noting or Inclusion on a Future Agenda

i.) **Meeting Start Time** – The Chair proposed bringing the start time forward from 8.00pm to 7.00pm. Councillors resolved that future meetings will commence at 7.00pm with effect from March 2026.

ii.) **Church Heating** – Dr Aish advised that plans are progressing to change the heating system in All Saints' Church to under-pew heating. Further updates will be shared as available.

iii.) **Annual Meeting** – Agreed to invite Surrey Wildlife Trust as guest speaker, subject to availability. **Action PC**

25/846 Date of Next Meeting

Next Parish Meeting – Tuesday 10th March 2026 at 7.00pm at All Saints' Church.

There being no further business, the Meeting ended at 9.30pm.

Alyson Blackwell, Clerk to Ockham Parish Council

Signed:

Chair, Ockham Parish Council