

MINUTES OF OCKHAM PARISH COUNCIL MEETING
Tuesday 14th July 2026 at All Saints' Church
Commenced at 7.00pm

PRESENT:	In attendance:
Mrs Jamieson (Chair)	Mrs Blackwell (Parish Clerk)
Dr Aish	GBC Cllr Oven
Mr Bevan	West Surrey Cllr Young
Mr Harkness	
Ms Hickson	

26/897 Apologies for Absence

Apologies were received from Ms Moran, Mr Waldman and SCC Cllr Booth

26/898 Disclosure of Interest

No disclosures of interest.

26/899 Questions from Members of the Public

No Members of the Public

26/900 Approve Minutes of the Previous Parish Council Meeting

The Minutes of the Meeting held on 9th June 2026 were approved and signed by the Chair.

26/901 Matters Arising not on Agenda

i.) 25/866c.) Your Fund Surrey - Memorial Garden Biodiversity Project – Agreed to bring forward to a future meeting with a planting plan for approval. **Action: IJ/PB**

ii.) 25/867 OPC Burial Ground - Agreed to bring forward to a future Meeting the addendum of the burial ground regulations and to include a reference to the size for an ashes plot.
Action: PB

iii.) 26/ 892 ii.) High Ryde Cottages - Enforcement Notice EN/23/00067 – Notified on the Enforcement report received from Guildford Borough Council.

iv.) 26/894ii.) Proposal to apply for YCCF Funding for VAS software – Agreed to carry forward to the next meeting **Action SW/IJ**

26/902 Update from GBC Councillor Oven

i.) Former Wisley Airfield - Cllr Oven had met with Ms Yates GBC Principal Planner to discuss the measures in place for the Skylark Plan. Noted that there is unlikely to be development in the vicinity of the beacon in place this year to impact the skylarks. Discussed concerns that only 10% of the designated area has been ploughed and the rest had been harrowed. On-going concerns were discussed regarding the dust pollution at Elm Corner as the Enforcement case EN/26/00123 has been closed. Advised that Residents need to keep a log of incidents and dates to report to Planning Enforcement.

ii.) Police matters in Long Reach and motor bikes gathering at Elm Corner – Cllr Oven had met with the Chief Inspector at Surrey Police to discuss police matters at Long Reach and Elm Corner. Noted there is on-going monitoring taking place and a Police presence in both areas. Residents have been encouraged to report all incidents to the Police or

anonymously via Crimestoppers, as the reports carry significantly more weight in addressing the concerns when the Police are kept informed

iii.) **Brick Kiln** – Meeting has taken place to review activities at Eagle Farm. On-going monitoring in place.

Welcome to West Surrey Shadow Authority Councillor Young

The Parish Council welcomed Cllr Young. Cllr Young and Councillor Evans are meeting the Parish Councils in their capacity as shadow Councillors to find out about the strategic planning, what the Parish Council want them to get involved with and about the communication with the local community. Attendance is as observer as they are not taking on a caseload during the setting up of the New Authorities. Cllr Young agreed to send information to publish on the website about the roles. **Action: CY**

26/903 Planning Matters

a.) Current Planning Applications: The Chair's update report was discussed and noted:

i.) Enforcement Notice EN/25/00378 - Ockham Road North

On-going liaison with GBC as the platform at the Ockham Road North site (adjacent to the substation) has still not been removed, notwithstanding the enforcement action in place.

ii.) Reference: 26/P/00578 Location: Land on the east side of Alms Heath, Ockham
Proposal: Creation of a new site access. OPC has objected.

b.) Land at Alms Heath Planning Appeals against GBC re 25/P/01459 and against Enforcement Notice – The Chair advised that OPC have submitted their objection as an Interested Party to the Planning Appeal 25/P/01459 to PINS. Arranged to attend the Case Management Conference on 23rd July 2026. **Action: IJ/SW to attend**

c.) Former Wisley Airfield

Update covered under item 26/902i.) on the agenda. OPC have been contacted by Ripley Parish Council who are arranging a Meeting with Mark Patchett and Iona O'Carroll of CSS, Stewardship and Place Making Consultants. Further information pending. **Action: EH to attend.** Cllr Young advised that GBC were not aware of the meeting and agreed to liaise with GBC.

26/904 Financial Matters

a.) Payments, receipts and bank balance for approval

The updated budget and cashbook were circulated and approved by the Councillors. The Community Account balance as at 14th July 2026 - £38,150. The Councillors authorised the payment schedule: Clerk's admin salary, HMRC payment and home-working expenses for June 2026; gardener's invoice for June 2026 - £150, Goodenough Ring Legal Fees - £1,890. Receipts: fee for permission for a headstone for plot 27 - £350.

b.) Approval of legal fees – The Cllrs approved the legal fees from Goodenough Ring for advice received on the Planning Appeal 25/P/01459 PINS ref:6008422, listed under the scheduled of payments.

26/905 Policies

a.) Review of Standing Orders - The draft of the Standing Orders was discussed and approved by the Councillors for adoption. Noted that the Policy included the headings for Committees in the event of a decision to set up sub committees in the future. Thanks were given to Mr Bevan for all the hard work. Agreed to publish the policy on the website. **Action: PC**

b.) Revision to the OPC Financial Regulations – The Councillors approved and adopted the revised wording to paragraph 2.6 to require bank reconciliations at least twice a year and 5.17 to state the Clerk is given authority to authorise payments. Agreed to publish the updated policy on the website. **Action: PC**

26/ 906 Eight Parishes Forum –

Minutes of the last Meeting held on 10th June 2026 had been circulated to the Councillors. Noted some discussion had taken place on whether there should be some consideration about a payment of an allowance to Parish Councillors. OPC has agreed to host the Meeting in January 2027.

a.). Strategic transport, sustainability and infrastructure pressure – Agreed at the meeting to send a cross-Parishes letter regarding the cumulative impact of larger developments. The Councillors approved the draft with minor amendments suggested. **Action: IJ** agreed to feedback.

26/907 Highways

a.) National Highways — M25/A3 J10 interchange works update – Advised Residents to submit any on-going issues to National Highways as part of the review arrangements.

b.) Surrey Highways

i.) Police Matters – Update reported under item 26/902ii.)

ii.) Arrangements for a joint highways event with Mr Cooper, SCC Highways Officer and Ockham, East and West Horsley Parish Councils were discussed. Agreed to request a joint event for Residents to advise on the local road network and the upcoming work programme arising from the Taylor Wimpey development of the Former Wisley Airfield. Arrangements pending **Action SW/IJ**

26/908 Possible new/additional Parish Councillor

Discussed the feasibility of looking into having an additional Councillor due to the increase in workload and the challenges the community are addressing. Initial discussion with GBC advised there would need to be a request for a Community Governance review. Concerned that the process may take time to do and acknowledged this would take place with future with the development on the FWA. The Councillors agreed to seek some support and to report back at a future meeting. **Action: PB** The Chair asked the Councillors to step up to assist and take on other areas as some portfolios have greater demands **Action: IJ to discuss with the Parish Councillors.**

Dr Aish agreed to lead on the risk register to address audit requirements and for a draft to be reviewed at the September Meeting. Agreed that the risk register should cover all aspects in addition to financial risks. Discussion took place about whether safeguarding should be included. Ms Hickson agreed to contact SALC for advice and report back. **Action MA/JH**

26/909 Any Items for Noting or Inclusion on a Future Agenda

a.) GBC audio training – Code of Conduct for Parish Councillors – Circulated to Councillors to review the audio training. **Action: All**

b.) Parish Clerk Resignation – recruitment arrangements - The Cllrs thanked the Parish Clerk for her service to the Parish Council and accepted the resignation. Noted discussion is taking place with SALC about the recruitment, job description and contract of employment. Agreed to have a lead Councillor for the Parish Clerk and employment matters. **Action: IJ to discuss with the Parish Councillors**

26/910 Date of Next Meeting - No August Meeting. Next meeting Tuesday 8th September 2026 at 7pm at All Saints' Church

There being no further business, the Meeting ended at 8.30pm.

Alyson Blackwell, Clerk to Ockham Parish Council

Signed:

Chair, Ockham Parish Council